



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT

(An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India)



C/FC(43)/ 1910

Date: 03.10.2022

To,
All the Members
Finance Committee
SVNIT, Surat

SUB: Minutes of the 43rd Meeting of the Finance Committee of SVNIT,
Surat held on 27.09.2022.

Sir/Madam,

Please find enclosed the Minutes of the 43rd meeting of the Finance Committee for Sardar Vallabhbhai National Institute of Technology, Surat held on 27.09.2022 for your kind perusal and comments, if any.

The comments, if any, may please be sent back preferably within 7 days to take appropriate action as per decision of the Finance Committee.

Encl.: As above


(Dr. Pramod Mathur)
REGISTRAR &
MEMBER SECRETARY

Copy to:
Director



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT.

MINUTES

Minutes of 43rd Finance Committee meeting of the Sardar Vallabhbhai National Institute of Technology, Surat held on Tuesday, 27th September 2022 at 11:00 a.m. in the Conference Room of the Joint Secretary (NITs) Department of Higher Education, Ministry of Education, Room No. 203 C Wing, Shastri Bhavan, New Delhi.

1. **Prof. Anupam Shukla** : Chairman
Director, SVNIT, Surat
2. **Ms. Leena Johri, IAS** : Member
Additional Secretary
Ministry of Education,
Shastri Bhawan New Delhi-110 001
3. **Ms. Saumya Gupta, IAS** : Member
Joint Secretary (NITs)
Department of Higher Education,
Ministry of Education, Room No. 203
C wing, Shastri Bhavan, New Delhi 11011.
4. **Prof. Harit K. Raval** : Member
Professor (HAG), Deptt. of Mechanical
Engineering, SVNIT, Surat.
5. **Dr. Namrata D. Jariwala** : Member
Assistant Professor, Department of Civil
Engineering, SVNIT, Surat
6. **Dr. Pramod Mathur** : Member Secretary
Registrar, SVNIT, Surat

Shri R P Gohil, Faculty In-charge CCC and Dr. S. R Arkatkar, Associate Dean (Planning & Development) was present to discuss the matters related to procurement of items for Computer & Pheriphal, and Estate & Store Section respectively. At the outset, the Director and Chairman Finance Committee extended warm welcome to all the members present and briefed the developments & activities being taken up at institute. Thereafter, the following agenda items were taken up for discussion:

Pramod
31/01/2022

Item 43.01: To confirm minutes of the 42nd Finance Committee Meeting held on 17/08/2021 and the resolutions adopted through Circular Agenda.

Reso 43.01: The minutes of 42nd meeting of the Finance Committee held on 17/08/2021 was circulated to the members of the Finance Committee of SVNIT, Surat on 23/08/2021. The Institute received the comments from Shri Indrajit Kuri, Under Secretary (NITs), MoE, GOI, New Delhi and from Dr. P. V.Bhale. Accordingly, the amendment in the resolution No. 42.08 of 42nd meeting of Finance Committee was also circulated amongst the members on 13/09/2021. Some urgent agenda items were recommended by the Finance Committee to the Board of Governors through Circular Agenda after the 42nd FC Meeting vide item nos. 42.C1, 42.C2, 42.C3, 42.C4 & 42.C5. Therefore, it was:

"Resolved to confirm minutes of the 42nd Finance Committee Meeting held on 17/08/2021 and the resolutions adopted & action taken through Circular Agenda no 42.C1, 42.C2, 42.C3, 42.C4 & 42.C5."

Item 43.02: To note and approve the action taken on the resolutions adopted by the Finance Committee in its 42nd meeting held on 17/08/2021.

Reso 43.02: *"Resolved to note and approve the action taken on the resolutions adopted by the Finance Committee in its 42nd meeting held on 17/08/2021."*

Item 43.03: To note the minutes/recommendations of the 73rd meeting of the Building & works Committee held on 23/12/2021 & 74th Meeting of the Building & Works Committee held on 20/09/2022.

Reso 43.03: *"Resolved to note the minutes/recommendations of the 73rd meeting of the Building & works Committee held on 23/12/2021 & 74th Meeting of the Building & Works Committee held on 20/09/2022."*

"Looking to the huge maintenance works required in various buildings, advised to place the master list of all buildings of the institute with its area, year of construction, construction cost, year wise expenditure made for repair/maintenance, cumulative amount etc. The compiled list be discussed in the next Building & Works Committee meeting and placed before Finance Committee Meeting for perusal."

Item 43.04: To recommend to the Board of Governors to grant administrative approval for initiating the tendering process for procurement of Next Generation Firewall System (NGFW) / Unified Threat Management System (UTM) under OH-35.

B. Mahesh
31/09/2022

Reso. 43.04: The Committee noted the requirement for procurement of Next Generation Firewall System (NGFW) / Unified Threat Management System (UTM). The existing solution has already expired. After deliberation it was resolved to recommend:

"Resolved to recommend to the Board of Governors to grant administrative approval for procurement of Next Generation Firewall System (NGFW) / Unified Threat Management System (UTM) at an estimated cost of Rs. 1.94 Crores and to initiate the tendering process for the procurement as per provisions of GFR 2017 through GeM/CPPP. The expenditure will be made under OH-35."

"Resolved further to recommend to Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and to place purchase order to the eligible lowest bidder selected after proper bidding process through GeM/CPPP which will be reported in the subsequent meeting of Finance Committee/ Board."

Item 43.05 To consider and recommend to the Board of Governors to grant administrative approval for extension of Campus Local Area Network at New building of Department of Computer Science & Engineering, Department of Chemical Engineering, Department of Electrical Engineering, New Library Building and other departments/ sections/ administrative block at SVNIT, Surat

Reso. 43.05 The Committee was informed about the present requirement of Campus Local Area Network at New building of Department of Computer Science & Engineering, Department of Chemical Engineering, Department of Electrical Engineering, New Library Building and other departments/ sections/ administrative block at the campus. After deliberations, it was:

"Resolved to recommend to the Board of Governors to grant administrative approval for the supplies, installations and commissioning of network points as a part of extension of Campus Local Area Network at New building of Department of Computer Science & Engineering, Department of Chemical Engineering, Department of Electrical Engineering, New Library Building and other departments/ sections/ administrative block at the estimated cost of Rs. 99.25 lakhs. The work should be initiated as per provision of GFR 2017 through GeM/CPPP. The expenditure will be made under OH-35."

Pranav
31/09/2022

"Resolved further to recommend to Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and to place work order to the eligible lowest bidder selected after proper bidding process through GeM/CPPP which will be reported in the subsequent meeting of Finance Committee/ Board."

Item 43.06: To consider and recommend to the Board of Governors to grant administrative approval for procurement of Networking elements like Switches and related networking elements for replacing the old networking elements of extreme make.

Reso. 43.06 The Committee was briefed about requirement of procurement of Networking elements like Switches and related networking elements for replacing the old networking elements. After deliberation it was;

"Resolved to recommend to the Board of Governors to grant administrative approval for procurement of Networking elements like Switches and related networking elements for replacing the old networking elements at an estimated cost of Rs. 77.20 lakhs. The procurement should be initiated as per GFR 2017 through GeM/CPPP. The expenditure will be made under OH-35."

"Resolved further to recommend to Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and to place purchase order to the eligible lowest bidder selected after proper bidding process through GeM/CPPP which will be reported in the subsequent meeting of Finance Committee/ Board."

Item 43.07: To consider and recommend to the Board of Governors to grant administrative approval for procurement of Rack Server with Storage system

Reso. 43.07 It was briefed to the Board about the requirement of Rack Server with Storage System at the Central Computing Facility of the Institute. The existing server has reached end of service/life as it was purchased in the year 2008 and OEM is not extending AMC now. After deliberations it was:

"Resolved to recommend to the Board of Governors to grant administrative approval for procurement of Rack Server with Storage System with required components like server rack, switches etc. at an estimated cost of Rs. 68.81 lakhs. The procurement should be initiated as per GFR 2017 through GeM/CPPP. The expenditure will be made under OH-35."

G. Menon
21/09/2022

“Resolved further to recommend to Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and to place purchase order to the eligible lowest bidder selected after proper bidding process through GeM/CPPP which will be reported in the subsequent meeting of Finance Committee/ Board.”

Item 43.08: To consider and recommend to the Board of Governors to grant administrative approval for procurement of Gas Sorption Analyzer at the estimated cost of Rs.79,06,000/- (including GST @18%) under DST-FIST project grant (4/309).

Reso. 43.08 The Committee was briefed that the Gas Sorption Analyzer is to be procured under DST-FIST project grant (4/309), After deliberation it was:

“Resolved to recommend to the Board of Governors to accord administrative approval for procurement of Gas Sorption Analyzer at the estimated cost of Rs.79,06,000/- (including GST @18%) under DST-FIST project grant (4/309). The procurement should be initiated as per GFR 2017 through GeM/CPPP.”

“Resolved further to recommend to Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and to place purchase order to the eligible lowest bidder selected after proper bidding process through GeM/CPPP which will be reported in the subsequent meeting of Finance Committee/Board.”

Item 43.09: To consider and recommend to the Board of Governors to grant administrative approval for initiating the tendering process through GeM/ CPPP for availing Security Services at the total cost of Rs.4,28,12,910/- (Rupees Four Crore Twenty Eight Lacs Twelve Thousand Nine Hundred Ten Only) including Taxes under the head of “Security Services”.

Reso. 43.09: It was informed that the existing arrangement for Security Services will expire in November 2022. The existing arrangements includes deployment of 108 personnel including 3 nos of highly skilled & 105 nos skilled (with/ without arms) manpower in 3 shifts. After deliberations it was:

Pranav
3/10/2022

"Resolved to recommend to Board of Governors to grant administrative approval for initiating the tendering process for Security Services at SVNIT Campus at the total cost of Rs.4,28,12,910/- (Rupees Four Crore Twenty-Eight Lacs Twelve Thousand Nine Hundred Ten Only) including Taxes. The expenditure will be made under OH-31."

"Resolved further to recommend to Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and to place work order to the eligible lowest bidder selected after proper bidding process through GeM/CPPP which will be reported in the subsequent meeting of Finance Committee/ Board."

Item 43.10: To consider and recommend grant administrative approval for initiating the tendering process through GeM/ CPPP for availing Annual Cleaning and Sanitation Services at the total cost of Rs.3,07,76,470/- (Rupees Three Crore seven Lacs Seventy six Thousand Four Hundred Seventy Only) including Taxes under OH-31

Reso. 43.10: The Committee was briefed that, the existing arrangements for Annual Cleaning and Sanitation Services will expire on 10.11.2022. The estimated cost is based on Rs.0.05 per Sq.ft. area frequency per day for the existing contract. After deliberation the following resolution was adopted;

"Resolved to recommend to the Board to approved to initiate the tendering process for availing Annual Cleaning and Sanitation Services at the total cost of Rs.3,07,76,470/- (Rupees Three Crore Seven Lacs Seventy Six Thousand Four Hundred Seventy Only) including taxes. The tendering should be done as per GFR 2017 through GeM/ CPPP and expenditure will be made from OH-31."

"Resolved further to recommend to Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and to place work order to the eligible lowest bidder selected after proper bidding process through GeM/CPPP which will be reported in the subsequent meeting of Finance Committee/ Board."

Item 43.11: To consider and recommend to the Board of Governors to approve the proceedings of the settlement meeting dtd. 20.07.2022 for settlement of CASE/ Reference ID: DL/03/S/SWC/00173 filed by M/s. Bharti Refrigeration Works against SVNIT, Surat before Ld. Arbitrator Shri Deepak Bhanwala, appointed by Delhi Arbitration Centre, New Delhi under MSMED Act, 2006 and Arbitration and Conciliation Act, 1996


31/01/2022

Reso. 43.11: The Committee was briefed that the institute has forfeited the Security Deposit of Rs. 12,43,408/- in the year 2022 of M/s Bharti Refrigeration Works, Delhi in May 2022 due to defective supply of material for hostel. The items were procured in the year 2010-2011 and some of the items were found defective at later stage. The supplier has filed a case for payment of security deposit with interest through Arbitration. A institute level committee has suggested for settlement of dispute through mutual discussion & settlement for which recommendation of the committee was placed before Finance Committee. After deliberation it was;

"Resolved to recommend to the Board to approve the proceeding of the settlement meeting dated 20.7.2022 for settlement of case reference ID DL/03/S/SWC/00173 filed by M/s Bharti Refrigeration Works against SVNIT Surat before Ld. Arbitrator Shri Deepak Bhamwala appointed by Delhi under MSMED Act, 2006 and Arbitration and Conciliation Act, 1996. The Director was authorized to release the Security Deposit amount accordingly."

Item 43.12: To consider and recommend to the Board of Governors to approve distribution of honorarium to faculty / staff members involved in the admission of M.Tech (Non-GATE) and sponsored)/ M.Tech (Research)/ M.Sc/ Ph.D programs.

Reso. 43.12: The Committee was briefed that in the year 2014, the Director has approved distribution of honorarium from the application fee amount collected from admission of M.Tech (Non-GATE) and sponsored)/ M.Tech (Research)/ M.Sc/ Ph.D programs. The amount is paid to faculty / staff members involved in the admission process. The members were of the view that distribution for such amount should not be made as it is a regular part of duty for employees of the institute. Expenditure may be made from the collected amount and balance money be transferred to IRG/Corpus Fund. After deliberation it was;

"Resolved that the practice of paying the honorarium from the application fee amount collected from admission of M.Tech (Non-GATE) and sponsored)/ M.Tech (Research)/ M.Sc/ Ph.D programs should only be used for expenditure for such activities and balance money be transferred to IRG/Corpus Fund."

Bhambhani
31/09/2022

Item 43.13: To consider and recommend to the Board of Governors to approve to pay revised emoluments of Rs.45000/- per month to the candidates with MBA or equivalent PG degree in Management for engagement as Teaching Assistant on purely contract basis.

Reso. 43.13: The Committee noted that as per earlier resolution of the Board for remuneration payment to Teaching Assistant, the candidate with M.Tech/M.E./M.Phil (Science) are paid emoluments @ Rs. 45000/- per month whereas the candidate with MBA Degree has not been included in the earlier resolution. After deliberations, it was:

"Resolved to recommend to the Board of Governors to approve remuneration payment to Teaching Assistant with MBA Degree at par with Teaching Assistant with M.Tech/M.E./ M.Phil (Science degree) degree."

Item 43.14: To consider and recommend to the Board of Governors to approve Post-Doctoral Fellowship Regulations.

Reso. 43.14: The proposal for creation of Post-Doctoral opportunities at SVNIT Surat was discussed in length. It was proposed to engage Post-Doctoral Fellow at SVNIT Surat at consolidated remuneration of Rs. 75000/- per month. The maximum total number of position at any time was proposed as 20. The expenditure for the same is proposed from GIA/IRG of the institute. The proposal was welcomed by the Members. After deliberations it was:

"Resolved to recommend to the Board of Governors to approve creation of Post-Doctoral Fellowship at the Institute. The Post-Doctoral Fellow be paid consolidated remuneration of Rs. 75,000/- per month. The engagement of each PDF shall be 1 year and based on the yearly performance review, the engagement of each fellow shall be extended upto a maximum total period of 3 years (including first year engagement). The maximum ceiling for PDF shall be 20 at any point of time. The criteria for calculation of permissible strength for each department shall be as per decision of 53rd Senate meeting vide resolution no. 53.10. The selection of PDF be made through a suitable selection committee to be constituted and approved by the Chairman Senate. In case of a candidate with the SVNIT Ph.D degree, one year post Ph.D research experience from the other institutions be ensured. The research experience would demonstrate the quality research output in terms of publications agreeable with the thrust areas of the Department. The expenditure for engagement of Post-Doctoral Fellow shall be met from OH-31 as per availability of fund."

Gnanika
31/10/2022

Item 43.15: To note the transfer Rs.28.58 corers (i.e. 50% of IRG as on 31.03.2021) to Corpus Fund & General Reserve and to recommend to the Board of Governors to sanction of Rs.9.27 Crore for transferring to Corpus Fund.

Reso. 43.15: The Committee noted the policy adopted for transfer of amount of IRG to Corpus Fund account of the institute. The transfer has already been affected in the annual accounts of the year 2021-22 which has been audited by C&AG. In addition, a sum of Rs. 9.27 Crores is being transferred to Corpus fund during this financial year. After deliberations it was:

"Resolved to recommend to the Board of Governors of the Institute to note the policy adopted for transfer of IRG amount to the Corpus Fund of the institute and the amount kept under General Reserve from the unspent IRG of previous years. As per the practice of previous year, the amount may be transferred to Corpus Fund Account every year."


"Resolved to create different welfare funds for the employees, students through suitable sources and action plan for usage for different funds."

Item 43.16: To consider and recommend to Board of Governors to note the fees being paid to Institute empaneled Advocates.

Reso. 43.16: It was informed that, the existing Panel of Advocate was approved by the Board in its 49th meeting and there is no specific rates for fee were approved by the Board. The bills of advocate are being settled at actuals as per their bills and there are about 40 cases pending with the High Court of Gujarat and other Lower Courts against the institute. After deliberation it was,

"Resolved to recommend to the Board of Governors to note for payment of fees to the Institute empaneled Advocates/ consultants as per their bills on case to case basis. The Director is authorized to empanel the Advocates as per needs of the institute."

"Resolved to advise the institute authorities to safeguard the interest of the Government of India/Ministry in the cases where MoE/GoI is one of the respondent. In such cases, the affidavit filed by the institute may be vetted through the Ministry to have their consent and views to safeguard the respondent parties."


3/11/2021

Item 43.17: To note the status of old pending audit paras since 2001-02.

Reso. 43.17: It was informed that, the meeting with Audit Committee including officials from C&AG was conducted on 28/01/2022 to discuss and dispose the old outstanding paras pending since 2001-02. During the Audit Committee Meeting, total 52 paras pertaining to the audit period 2001-02 to 2017-18 were discussed and out of these 34 paras were considered for closure. The Audit Committee decided that total 08 paras will not be pursued by the office of PDA (C), Ahmedabad and the same should be pursued at Institute level. Total 10 paras were decided to be pursued further by the office of the PDA (C), Ahmedabad. After deliberation it was;

“Resolved to note the status of closure of old 34 audit paras and 08 paras which will not be pursued by the office of PDA (C), Ahmedabad. Action be initiated for the paras requires to be pursued at Institute level.”

Item 43.18: To recommend to the Finance Committee to ratify the action taken by the Director in approving extra work items for the work of Repair and Restoration work of Civil Engineering Department and Applied Mechanics Department (Now Department of Civil Engineering) of SVNIT Campus, Surat.

Reso. 43.18: The Committee was briefed that, against the work of Repair and Restoration work of Civil Engineering Department and Applied Mechanics Department (Now Department of Civil Engineering) of SVNIT Campus, Surat some essential additional works were approved by the Director during execution of the project, which needs approval of the Finance Committee. This was recommended by the 73rd Building & Works Committee meeting for Finance Committee to ratify the action taken by the Director in approving extra work items. of Rs.36,64,431/- by M/s. R. O. Agrawal. The total amount for the said work including tender amount and extra items is Rs.1,90,96,283/-. It was again deliberated in the 74th BWC meeting vide agenda item no. 74.24. The Net expenditure after execution of actual work amounts to Rs. 1,72,39,422/-. The Members were of the view that approval for additions in tendered amount should be discouraged in future and the work for extra items be dealt through separate tenders. After deliberations it was;

Gnanu
31/01/2022

"Resolved to ratify the action taken by the Director in approving extra work items of Rs.36,64,431/- (Rupees Thirty-Six lakh Sixty Four thousand Four hundred and Thirty One only) for the Repair and Restoration work of Civil Engineering Department and Applied Mechanics Department (Now Department of Civil Engineering), which was executed by M/s. R. O. Agrawal, Surat. The total approved amount for the said work including tender cost along with extra items work and exceeded quantity will be Rs.1,90,96,283/- and total Net expenditure after execution of actual work is Rs. 1,72,39,422/."

Item 43.19: To ratify the action taken by the Director for approving the tender amount of Rs.1,21,80,056/- (Rupees One Crore Twenty One Lakh Eighty Thousand & Fifty Six Only) including wages to manpower and GST on materials under "Annual Electrical Operation and Maintenance Contract (LT AMC) at SVNIT campus, Surat" through lowest bidder M/s. Amitkumar P. Patel

Reso. 43.19: The committee was informed that, an administrative approval for Annual Electrical Operation and Maintenance Contract (LT AMC) for SVNIT campus, Surat with estimated cost of Rs.1,58,38,341.00 including PF, GST on materials & wages and workmen compensation policy was obtained in the 41st Finance Committee Meeting & 58th BOG meeting held on 26/06/2021. After expiry of earlier contract on 30.9.2021, new contract was awarded to M/s. Amitkumar P. Patel, Surat for the said work at Rs.1,21,80,056.00 including GST on materials & wages to manpower, following the procedure of GFR 2017. The 73rd Building & Works Committee meeting held 23.12.2021 recommend the same to the Finance Committee/Board of Governors to ratify the action taken by the Director for the said work. After deliberation it was;

"Resolved to ratify the action taken by the Director for approving the tender amount of Rs.1,21,80,056/- (Rupees One Crore Twenty-One Lakh Eighty thousand and Fifty-Six only) including wages to manpower and GST on materials to be executed under Annual Electrical Operation and Maintenance Contract (LT AMC) at SVNIT Campus, Surat for the period 01.10.2021 to 30.9.2022."

Item 43.20: To approve the appointment of CAG empaneled Chartered Account firm M/S SHAP & Associates, Surat for Pre Audit (Internal Audit) and Allied Services of Institute for financial year 2022-23 as per GFR-2017.

Gnanu
31/10/2022

Reso. 43.20: *"Resolved to approve for appointment of C&AG empaneled Chartered Account firm M/S SHAP & Associates, Surat for Internal Audit of the Institute for the financial year 2022-23 as per GFR-2017 at the cost of Rs.53,100/- ."*

Item 43.21: **To note the recommendation of the Committee constituted to review the fees charged under the various Heads of Hostel Fees for B.Tech-II & III, M.Sc-II to IV for the Academic Year 2021-22.**

Reso. 43.21: It was informed that, the Board of Governors in its 49th Meeting held on 15.06.2019 resolved that Seat Rent should be revised at every two-year interval based on the recommendations of the appropriate parameters. As the entire nation was going through COVID pandemic since March 2020, it was decided to go ahead with the existing seat rent and the same will be review as soon as the COVID situation improves which was approved by the the BoG in its 58th meeting held on 29.06.2021. After improvement in the situation, a committee was constituted to review the Hostel Fee structure for B.Tech-II & III, M.Sc-II to IV of the Academic Year 2021-22. The Committee recommended for 25% reduction in various Hostel Fee component under heads of the Hostel Amenities Fund, Electricity Charges, and Student Activity Fund for those students of B.Tech-II & III, M.Sc-II to IV of the Academic Year 2021-22 for the students who have not reported in hostel during odd semester 2021-22 and the same was approved by the Director of the Institute.

"Resolved to note the recommendation of the Committee constituted to review the fees charged under the various Heads of Hostel Fees for B.Tech-II & III, M.Sc-II to IV for the Academic Year 2021-22."

Item 43.22: **To consider and recommend the Board of Governors to approve for utilization of the funds lying unspent in Non-TSA SBI A/c No.100230500.**

Reso. 43.22: It was noted that, as per communication received from Ministry of Education, the unspent amount lying under OH-35 Non-TSA Account has to be refunded if not utilized till 31.10.2022. It was informed that, the unspent balance of Non-TSA SBI A/c No.10023050019 is Rs.13.13 Crores and the unspent balance of TSA RBI A/c No.10681201001 is Rs.7.20 Crores under OH-35 Grants for creation of Capital Assets. The committee was informed that the institute has many financial commitments for various procurements and ongoing works which are to be paid from OH-35. There are many

Gnanee
31/10/2022

orders/proposal pending for execution which are expected to be completed by the year end. Considering the practical difficulties, the Ministry of Education may be requested to extend the date till the end of this financial year. The official present in the meeting advised to expedite the procurement process and execution of works to release funds from OH-35. After deliberations it was,

"Resolved to recommend to the Board of Governors to request the Ministry of Education to permit utilization of amount kept under Non-TSA Account under OH-35 at the earliest."

Item 43.23: To consider recommend to the Board to approve the proposal of "Annual Maintenance Contract (AMC) for Electrical System (LT) in the SVNIT campus, Surat" for the cost of Rs. 1,98,55,290/- (Rupees One Crore Ninety Eight Lakh Fifty Five Thousand Two Hundred Ninety Only) Including Provident Fund with Admin Charges to the Manpower as per the prevailing rate of GOI, GST on wages @ 18%, One time Workman Compensation Policy, and Bonus @ 8.33% on wages.

Reso. 43.23: It was informed that, the existing Annual Electrical Operation and Maintenance Contract (LT AMC) for the SVNIT campus will be completed on 30/09/2022. The Board of Governors in its 60th Special Meeting held on 29.07.2022 approved to initiate tendering process. The 74th Building & Works Committee Meeting has recommended to initiated to tendering process at the estimated at Rs.1,98,55,290.00 (Rupees One Crore Ninety Eight Lakh Fifty Five Thousand Two Hundred Ninety Only) including PF, Work compensation policy, Bonus, and GST on manpower costs. Pending tendering process and finalization for award of work, the Building & Works Committee has also recommended to extend the existing contract for another two months or till award of new contract whichever is earlier. Now the tendering process has been completed through CPPP and financial bids have been opened. The lowest bidder has quoted the amount of Rs. 185,37,439/- including PF, Work compensation policy, Bonus, and GST on manpower costs (14 skilled & 1 highly skilled workman). The Ministry representative observed that the AMC covers estimated cost of LT material and street light work amounting to Rs. 143 lakh and manpower cost amounting to Rs. 44 lakh (approx.). The items included for supply of various fittings for street light, fans etc. should not be part of such AMC and the items require for maintenance/ repair work should only be

Foramen
21/01/2022

included in such tenders. The institute should procure such items as per provision of GFR 2017, therefore it should be reviewed. After deliberations, following resolution were adopted;

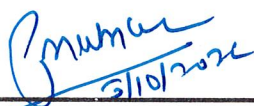
"Resolved to recommend to the Board of Governors to approve to extend the existing contract with M/s. Amitkumar P. Patel, Surat for Annual Electrical Operation and Maintenance Contract (LT AMC) for the SVNIT campus, Surat for two months or till finalization & award of new contract by the institute."

"Further Resolved to recommend to the Board of Governors for administrative approval for the estimate for the work of Annual Maintenance Contract (AMC) for Electrical System (LT) in the SVNIT campus, Surat excluding the items for outdoor fixtures & fittings, fan etc. which doesn't require repair/ maintenance. The tendering process be re-initiated."

"Resolved further to recommend to Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and to place work order to the eligible lowest bidder selected through proper bidding process through GeM/CPMP which will be reported in the subsequent meeting of Finance Committee/ Board."

Item 43.24: To consider and recommend to Board of Governors to approve to release the full amount of consultancy fees for Architects/ Consultant M/s. V-Create of Surat for Construction of Administrative Building at SVNIT, Surat under HEFA to be paid by SVNIT by adopting suitable resolution(s).

Reso. 43.24: The Committee was informed that, M/s. V-Create was appointed by the institute as Consultant/Architect for the work of Construction of Administrative Building which was approved by the 40th Finance Committee meeting. As per the initial work order, the total amount was considered based on estimated approximate area of 7969 Sq. Meter. Now the final built-up area of the administrative building has increased to 9645.28 Sq. Meter, therefore institute has to pay additional consultancy fee for the revised built up area @ Rs. 650/- per Sq. Meter. The total Architect fee payable for this project will now be Rs. 7397929.76 (inclusive of 18% GST). The fees will be paid from IRG of the institute. The 74th Building & Works Committee Meeting has recommended the same. Associate Dean (Planning) present in the meeting clarified that the CPWD has already taken care of enhanced area in their tender hence there will be no increase of construction amount and the amount sanctioned for the


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project will cover the enhanced area. The Ministry representative advised that the Consultant/ Architect fee should be borne by the executing agency from the contingency amount allocated for the project. The Consultant/ Architect fee for future construction works should be borne by the executing agency i.e. CPWD. After deliberations, following resolution was adopted;

"Resolved to recommend to the Board of Governors to approve to release the amount of consultancy fees for Architects/ Consultant M/s. V-Create of Surat as per the revised area for Construction of Administrative Building at SVNIT, Surat. The payment may be released by the institute to the Architect based on the progress of work completed and expenditure may be made from IRG of the institute."

Item 43.25: To consider and recommend to Board of Governors approve Preliminary Estimate submitted by CPWD for the work of "Laying New D. I. Water Supply Line from Main Gate to Pump House in SVNIT, Surat". Estimated Cost of Rs.62,97,500/-.

Reso. 43.25: It was informed that, the construction work for 10 lakh liters capacity Under Ground Sump is recently completed by CPWD at SVNIT. To strengthen the water supply network in view of future expansion, it is required to provide and laying new 200mm dia D. I. water supply line (Approx. length 440.00 mts.) parallel to existing 225mm dia C. I. pipe line and also to convert existing 225mm C. I. line into 250mm D. I. line (Approx. length 413.00 mts.). The institute had requested CPWD to prepare layout drawing and the preliminary/detailed estimate for Laying New D. I. Water Supply Line from Main Gate to Pump House in SVNIT, Surat and CPWD has submitted the preliminary estimate of Rs.62,97,500/- (including Contingences, EPF and ESI charges). After deliberation it was;

"Resolved to recommend to Board of Governors to accord administrative approval and expenditure sanction based on Preliminary Estimates submitted by CPWD for the work of Laying New D. I. Water Supply Line from Main Gate to Pump House in SVNIT, Surat" at the Estimated Cost of Rs.62,97,500/-. The work will be executed by CPWD and expenditure will be met under OH-35."

Item 43.26: To consider and recommend to Board of Governors approve Preliminary Estimate submitted by CPWD for the work of "Repairing and Recarpeting of Existing Campus Road in SVNIT, Surat" for the estimated cost of Rs. 2,25,04,500/-.

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Reso. 43.26: *It was informed that, the road from existing Main gate to Gajjar Bhavan via workshop corner is severely damaged and is being used extensively by the residents and students from various hostels due to ongoing various construction activities in the campus. The institute had requested CPWD to prepare the preliminary/detailed estimate for the selected Repairing and Recarpeting of Existing Campus Roads in the campus and CPWD has submitted the preliminary estimate for the same which comes out to Rs. 2,25,04,500/-. The Ministry representative advised that proper drainage system should be made besides the road. After deliberation it was;*

“Resolved to recommend to the Board of Governors to accord administrative approval and expenditure sanction based on Preliminary Estimates submitted by CPWD for the work of Repairing and Recarpeting of Existing Selected Roads at SVNIT, Surat for Rs.2,25,04,500/- (Rupees Two crore Twenty Five lakh Four thousand and Five hundred only) including contingencies and ESI & EPF. Proper drainage should be made besides the road for proper outlet of rain water. The work will be executed through CPWD and the expenditure will be made under OH-35.”

Item 43.27: **To note the submission of Revised Estimates for the Financial Year 2022-23 and Budget Estimates for the Financial Year 2023-24 to Ministry of Education, Govt. of India.**

Reso. 43.27: *It was informed that, the Revised Estimates for the Financial Year 2022-23 and Budget Estimates for the Financial Year 2023-24 in prescribed format of MoE, Govt. of India has been prepared and submitted to the MoE, Govt. of India vide letter dtd. 15.09.2022.*

“Resolved to note the submission of Revised Estimates for the Financial Year 2022-23 and Budget Estimates for the Financial Year 2023-24 to Ministry of Education, Govt. of India.”

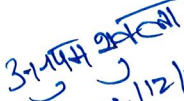
The meeting ended with vote of thanks to the Chair.


**MEMBER SECRETARY
FINANCE COMMITTEE
SVNIT, SURAT**

**की पुष्टि
CONFIRMED**


**CHAIRMAN
FINANCE COMMITTEE
SVNIT, SURAT**

**अध्यक्ष/CHAIRMAN
वित्त समिति
FINANCE COMMITTEE
स. व. स. से. स. सुरत
SVNIT, SURAT**


31-10-22
22/12/22